

Data Protection Information

Section 1 Information concerning the collection of personal information

1) The purpose of this document is to inform you regarding our collection and processing of personal data in connection with the handling of contracts and other forms of contact. Personal data means all data relating to you, e.g. name, address, e-mail addresses and contact details.

(2) The controller as per Art. 4 (7) of the EU General Data Protection Regulation (GDPR) regarding our processing of personal data is:

Neumann&Müller GmbH & Co.KG

Zeppelinstr. 126

73730 Esslingen

Germany

Tel.: +49 711 305 29 100

E-mail: info(at)neumannmueller.com

Website: www.neumannmueller.com

Name and address of the controller's data protection officer:

Thomas Brehm

c/o BBS Bier Brehm Spahn Partnerschaft Rechtsanwälte

Brandstwiete 46

D20457 Hamburg

Germany

E-mail: datenschutz(at)neumannmueller.com

Section 2 Processing of personal data

(1) When you contact us by e-mail, using a contact form or in any other way, we will store the data you provide (e.g. your name, e-mail address and possibly your telephone number) so that we can answer your questions and process your request. We will delete the data generated in connection with this process once storage is no longer necessary or we will restrict processing if there are statutory obligations to retain such data. If you provide us with personal data in connection with the contract, in connection with queries concerning our offer or within project-related communication or within any communication following or in connection with a project or if such personal data are provided by a contracting party or contact person, we will use such data for the following purposes:

- To process contract-related matters and/or your queries relating to such matters
- To perform contracts entered into with you and to render services and execute orders in accordance with the agreement entered into with you
- To involve you in contract or project communication, e.g. as a contact person, to the extent that this is necessary or envisaged for the implementation of a project
- To invoice, to assert our claims and (only if necessary) to collect debts
- To process any cases of impairment of performance
- For any subsequent further disputes, in particular those of a contentious nature
- To fulfil our statutory obligations, in particular those relating to data retention and documentation under commercial law or tax law

The legal basis for data processing is Art. 6 (1) (1) (b) GDPR to the extent that the purpose of processing is the fulfilment of contractual obligations on our part as well as other matters concerning our contractual relations. The legal basis for data processing is Art. 6 (1) (1) (c) GDPR to the extent that processing is for the purpose of fulfilling our statutory obligations, in particular those relating to data retention and documentation under commercial law or tax law. If we process personal data on the basis of separate consent from the data subject, the legal basis is Art. 6 (1) (1) (a) GDPR. Furthermore, we reserve the right, as far as legally permissible, to use personal data for the purpose of informing you of other offers and services. In this case, data processing is based on Art. 6 (1) (f) GDPR, whereby our legitimate interest is to advertise and promote our business as well as to maintain existing business relations.

(2) Information will be stored for the duration of the given purpose. Data will be erased once possible claims become time-barred, unless a longer period of retention is required by commercial law or tax law, whereby, in the latter case, data will be erased once the retention period has expired. Data will only be retained for a longer period if you have given us separate consent to do so or if erasure is not possible due to ongoing transactions or processes.

We will forward your personal data if this is necessary for the purpose of collaboration relating to the contract, for example for the delivery of goods by a transport company to the address you have given or – only if necessary – to debt collection agencies and other firms with which we cooperate. The legal basis for the disclosure of your personal data to such contracting parties is Art. 6 (1) (b) GDPR as well as our legitimate interest in the efficient management and handling of the service relationship, for example being able to respond directly to specific questions (Art. 6 (1) (f) GDPR). If we forward personal data with your consent, the legal basis of such disclosure and further processing is Art. 6 (1) (a) GDPR. The legal basis for handling payments is Art. 6 (1) (1) (b) and, to the extent that we have your consent, Art. 6 (1) (1) (b) GDPR.

Section 3 Your rights

(1) You can exercise the following rights against us regarding personal data relating to you:

- Right of access to information
- Right to rectification or erasure
- Right to restriction of processing
- Right to object to processing
- Right to data portability

If you have given consent to process your data, you can withdraw such consent at any time. Once you have withdrawn consent, this will affect the reliability of the processing of your personal data.

(2) You also have the right to lodge a complaint with a data protection supervisory authority concerning our processing of your personal data.